



# BRANDON SCHOOL DIVISION

April 24, 2020

## NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, APRIL 27, 2020  
6:00 P.M. (In-Camera) 7:00 P.M. (Public)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere  
Secretary-Treasurer

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### AGENDA

#### **1.00 AGENDA/MINUTES:**

##### **1.01 Approval of Agenda**

##### **1.02 Adoption of Minutes of Previous Meetings**

- a) Board Meeting, April 13, 2020.  
Adopt.
- b) Special Board Meeting, April 15, 2020.  
Adopt.

#### **2.00 IN CAMERA DISCUSSION**

##### **2.01 Student Issues**

- Reports
- Trustee Inquiries

##### **2.02 Personnel Matters**

- Reports
- a) Confidential #1 – Personnel Report.
- Trustee Inquiries

##### **2.03 Property Matters/Tenders**

- Reports
- Trustee Inquiries

#### **2.04 Board Operations**

- Reports
- Trustee Inquiries

### **3.00 PRESENTATIONS AND COMMUNICATIONS**

#### **3.01 Presentations for Information**

#### **3.02 Communications for Information**

#### **3.03 Communications for Action**

- a) Carol Gyselman, Recording Secretary, CUPE Local 737, April 9, 2020, addressed to Mr. Denis Labossiere, Secretary-Treasurer, requesting permission for Jamie Rose, School Bus Driver/Utility Worker, Maintenance and Transportation, to be absent three days per week from his workplace for the 2020-2021 school year. CUPE Local 737 will reimburse the Brandon School Division for loss of wages, benefits, etc. (Appendix 'A')  
Refer Motions.

### **4.00 REPORT OF SENIOR ADMINISTRATION**

#### **- From Report of Senior Administration**

- a) Review Report of Senior Administration – April 27, 2020.

### **5.00 GOVERNANCE MATTERS**

#### **5.01 Reports of Committees**

- a) Education and Community Relations P. Bartlette

#### **5.02 Delegations and Petitions (Max. 15 minutes)**

#### **5.03 Business Arising**

- From Previous Delegation
- From Board Agenda
- MSBA Issues

- a) e-bulletin – April 15, 2020 (Appendix 'B')

#### **5.04 Public Inquiries (Max. 15 Mins)**

#### **5.05 Motions**

- 33/2020 That the request of CUPE Local 737, that the President of the Association, Mr. Jamie Rose, be seconded from the Division in the 2020-2021 school year for three (3) days per week from July 1, 2020 to June 30, 2021 for union purposes as per Article 18.04 (a)

of the Collective Agreement be approved, subject to the Division being reimbursed by the Association for all salary and benefit costs for the period of the secondment.

#### **5.06 Bylaws**

##### **By-Law 2/2020**

##### **1<sup>st</sup> Reading:**

That By-law 2/2020, being a borrowing by-law in the amount of \$420,300 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

##### **School**

Maryland Park School  
École New Era School  
Riverheights School

##### **Project**

New K-8 School  
Steam Unit Ventilator Replacement  
Roof Replacement

be now read for the first time.

#### **5.07 Giving of Notice**

- a) I hereby give notice that at the next regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-law 3/2020 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2020 to June 30, 2021.

#### **5.08 Trustee Inquiries**

#### **6.00 ANNOUNCEMENTS**

- a) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, May 11, 2020, Boardroom.

##### **Due to COVID-19:**

- Brandon School Division Board Meetings will take place with no members of the public present, until further notice. We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/board/meetings/Pages/board-meeting-live-streaming.aspx>
- The School Trustee By-Election is postponed until further notice

#### **7.00 ADJOURNMENT**



# BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, APRIL 13, 2020.

## **PRESENT:**

Dr. L. Ross, Chairperson.

**By Phone:** Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. D. Kejick, Ms. L. Letain, Mr. J. Murray.

Mr. D. Labossiere, Secretary-Treasurer, Ms. K. Rance, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO.

**By Phone:** Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Assistant Superintendent.

## **REGRETS:**

The Chairperson called the meeting to order at 6:07 p.m.

## **AGENDA**

### **1.00 AGENDA/MINUTES:**

#### **1.01 Approval of Agenda**

Senior Administration added five (5) In-Camera items to the agenda.

Trustee Ross added one (1) item for In-Camera.

Mr. Bartlette – Ms. Letain

That the agenda be approved as amended.

Carried.

#### **1.02 Adoption of Minutes of Previous Meetings**

a) The Minutes of the Board Meeting held March 23, 2020 were circulated.

Mr. Bartlette – Ms. Letain

That the Minutes be approved as amended.

Carried.

Mr. Murray – Ms. Letain

That the Board do now resolve into Committee of the Whole In-Camera. (6:08 p.m.)

Carried.

## **IN COMMITTEE OF THE WHOLE IN CAMERA**

**2.00 IN CAMERA DISCUSSION:****2.01 Student Issues**

- Reports
- Trustee Inquiries

**2.02 Personnel Matters****- Reports**

- a) Confidential #1 – Personnel Report was presented.
- b) Dr. Marc D. Casavant, Superintendent/CEO, Mr. Denis Labossiere, Secretary-Treasurer, and Trustee Ross provided an update on one (1) Personnel Matter and received Board direction.
- c) Mr. Denis Labossiere, Secretary-Treasurer, provided an update on a Personnel Matter and received direction from Trustees.
- d) Trustee Ross provided information on a Personnel Matter and received direction.

**- Trustee Inquiries****2.03 Property Matters/Tenders****- Reports**

- a) The Secretary-Treasurer provided an update on a Property Matter and answered Trustee questions.
- b) The Secretary-Treasurer provided information on a Property matter and received direction from the Board.
- c) The Secretary-Treasurer provided an update on a Property Matter.

**- Trustee Inquiries****2.04 Board Operations****- Reports****- Trustee Inquiries**

Mr. Mr. Bartlette – Ms. Fallis

That the Committee of the Whole In-Camera do now resolve into Board. (7:00 p.m.)

Carried.

The Chairperson called the public portion of the meeting to order at 7:01 p.m.

**3.00 PRESENTATIONS AND COMMUNICATIONS:****3.01 Presentations For Information****3.02 Communications For Information****3.03 Communications For Action****4.00 REPORT OF SENIOR ADMINISTRATION**

The Superintendent/CEO provided highlights on the following items from the April 13, 2020 Report of Senior Administration and noted that Mr. Mathew Gustafson and Ms. Elaine McFadzen, Assistant Superintendents were also attending the meeting by phone.

Dr. Casavant responded to Trustee Bartlette's question at the March 23<sup>rd</sup> Board meeting, where Trustee Bartlette requested information on how the French Second Language Revitalization Grant funds are invested upon receipt. Dr. Casavant indicated that ten (10) schools received funding for French culture activities, which include festival du voyageur, historical activities in Quebec, French artist at school programs, in-school festivals, and French film presentations. Four (4) schools received funding for a French Language Assistant, three (3) schools received funding for Professional Development and three (3) schools received funding for both digital and text resources.

➤ Administrative Information

- Celebrations
  - Parent Survey (over 3,000 parent responses), Staff Survey (over 700 responses)
- Information Items
  - RBC Business Award – Scholarship Reinstatement
  - Off-Site Activity Requests – as per Board motion 22/2020, all student and staff travel outside of Manitoba is currently suspended until further notice and upcoming trips will be cancelled

Ms. Bambridge – Ms. Kejick

That the April 13, 2020 Report of Senior Administration be received and filed.

Carried.

Trustee Ross read the traditional heritage land acknowledgement and apologized for not reading the statement at the beginning of the meeting.

## **5.00 GOVERNANCE MATTERS**

### **5.01 Reports of Committees**

### **5.02 Delegations and Petitions**

### **5.03 Business Arising**

- From Previous Delegation
- From Board Agenda
- MSBA Matters

- a) Mark Dickof Memorial Scholarship Award Application Package – Spring 2020
- b) e-bulletin – April 1, 2020

### **5.04 Public Inquiries (max. 15 minutes)**

### **5.05 Motions**

30/2020 Mr. Murray – Mr. Bartlette

That the Service Purchase Agreement between Prairie Mountain Health and Brandon School Division for the purchase of Occupational Therapy services effective April 1, 2020 be approved.

Trustee Bartlette asked for the difference between the two Prairie mountain Health agreements, and if amounts are payable should there be a pause in service.

Mr. Labossiere responded that Speech Language Services are based on 1.5 FTE that Prairie Mountain Health purchases through the Division for services rendered for Speech Language Pathologists. Further, the Occupational Therapy is purchased by the Division for services provided

by the Occupational Therapy service model. As per the agreements, should no services be provided, no payment should be incurred for that month. Typically the same amount is paid on a monthly basis and a reconciliation between both parties is completed at fiscal year-end on the amounts that have been used or haven't been used. The agreements have not changed from the 2019 agreement other than the titles of Prairie Mountain Health staff and the dates of the agreement.

Carried.

31/2020 Ms. Bambridge – Ms. Letain

That the Service Purchase Agreement between Prairie Mountain Health and Brandon School Division for the purchase of Speech Language services effective April 1, 2020 be approved.

Carried.

#### **5.06 Bylaws**

#### **5.07 Giving of Notice**

#### **5.08 Trustee Inquiries**

### **6.00 ANNOUNCEMENTS**

- a) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, April 27, 2020, Boardroom.

#### **Due to COVID-19:**

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- The School Trustee By-Election is postponed until further notice

### **7.00 ADJOURNMENT**

Mr. Bartlette – Ms. Fallis

That the Board do now adjourn (7:18 p.m.)

Carried.

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Chairperson

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Secretary-Treasurer



# BRANDON SCHOOL DIVISION

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 12:30 P.M., WEDNESDAY, APRIL 15, 2020.

## **PRESENT:**

Dr. L. Ross, Chairperson, Mr. P. Bartlette.

**By Phone:** Ms. S. Bambridge, Vice-Chairperson, Ms. K. Fallis, Ms. D. Kejick, Ms. L. Letain, Mr. J. Murray.

Mr. D. Labossiere, Secretary-Treasurer.

## **REGRETS:**

Dr. M. Casavant, Superintendent/CEO.

## **CALL:**

The Chairperson called the meeting to order at 12:30 p.m. and referred to the Call.

The meeting had been called for the purpose of considering the following:

a) Personnel Matter – In-Camera Discussion

Ms. Letain – Ms. Bambridge

That the Board do now resolve into Committee of the Whole In-Camera. (12:30 p.m.)

Carried.

## **IN COMMITTEE OF THE WHOLE IN CAMERA**

The Board discussed a Personnel Matter In-Camera.

Mr. Bartlette – Ms. Fallis

That the Committee of the Whole In-Camera do now resolve into Board. (12:35 p.m.)

Carried.

## **IN BOARD:**

32/2020

Mr. Bartlette – Mr. Murray

That Confidential #1 and the recommendations therein be approved.

Carried.

Mr. Murray – Ms. Kejick

That the meeting do now adjourn (12:36 p.m.).

Carried.

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Chairperson

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Secretary-Treasurer



April 9<sup>th</sup>, 2020

## APPENDIX 'A'

Mr. Denis Labossiere  
Brandon School Division  
1031-6<sup>th</sup> Street  
Brandon, Manitoba R7A 4K5

Dear Mr. Labossiere:

CUPE 737 is requesting permission for Jamie Rose, School Bus Driver/Utility Maintenance Worker to continue with the secondment of three days per week for union business, in the school year 2020 – 2021.

As usual, CUPE Local 737 will reimburse the Brandon School Division for loss of wages, benefits, etc.

Yours truly,

A handwritten signature in black ink that reads "Carol J. Gyselman".

Carol J. Gyselman  
Recording Secretary, CUPE 737



# BRANDON SCHOOL DIVISION

## Report of Senior Administration to the Board of Trustees

April 27, 2020

### A. Administrative Information

#### I. COMMUNITY CONNECTIONS

From April 8, 2020 to April 21, 2020 Dr. Casavant was in daily and weekly contact with the Manitoba School Boards Association, Assistant Deputy Minister, MLAs, City of Brandon Emergency Services and Brandon School Division staff regarding COVID-19.

#### II. PRESENTATIONS

##### 1. MONITORING REPORT ON BOARD GOVERNANCE GOAL 1- FINANCE AND FACILITIES

For Information .....D. Labossiere

Denis Labossiere, Secretary-Treasurer will provide information for Board consideration related to Board Governance Goal #1: Finance and Facilities – *Implement a multi-year budget strategy to plan for future sustainability and attempt to limit the school property tax impact on a typical home to the sum of inflationary pressures plus enrollment growth. Ability to achieve this goal is dependent upon provincial guidelines and funding support. Please see Appendix A.*

*“Accepting the Challenge”*

## **B. Business Arising for Board Action**

### **I. INFORMATION FOR DISCUSSION AND CORRESPONDENCE**

#### **1. PERSONNEL REPORT**

For Information ..... K. Buchanan

Included in the agenda package as Confidential #1 is the Personnel Report, a listing of resignations and employment approved by the Superintendent/CEO and Secretary-Treasurer since the last meeting.

**This report from members of the Brandon School Division Senior Administration is submitted respectfully for your consideration, action, and information.**

**Dr. Marc D. Casavant  
Superintendent/Chief Executive Officer**



### **MONITORING REPORT ON BOARD GOVERNANCE GOAL 1 – FINANCE AND FACILITIES**

#### **1. Reference to Board Goal or Continuous Improvement Plan**

This report is to monitor the Board Governance Goal #1 for Finance and Facilities that states:

“Implement a multi-year budget strategy to plan for future sustainability and attempt to limit the school property tax impact on a typical home to the sum of inflationary pressures plus enrollment growth. Ability to achieve this goal is dependent upon provincial guidelines and funding support.”

#### **2. Monitoring Period**

This goal is monitored through the approval of the Final Budget for 2020-2021 and the 2020 Special Levy (Motion 18/2020).

#### **3. Reasonable Interpretation of this Goal**

I interpret this goal to mean that on an annual basis, the Division is to plan for sustainability over several budgets using any means/resources available, such as capital reserves & provincial funding, while trying to limit the 2020 School Property Tax increase to the sum of the Consumer Price Index of 2.30% and projected enrollment growth of 0.87% for a total of 3.17%.

#### **4. Limitations, with respect to this goal**

Our ability to achieve this goal is dependent upon provincial guidelines, funding support and total school property assessment. The uncertainty and timing of provincial funding makes it difficult to implement multi-year budgets, but the effective use of Capital Reserves can assist with sustainable budgets and minimizing the impact on school property taxes.

For 2020, this goal was either impacted or limited by the following:

- The Division received an additional \$1.2 million (2.3%) in funding from the Province.
- The following Ministerial directions and guidelines used in developing the budget:
  - Provincial Guidelines for Bill 28 – The Public Services Sustainability Act.

- Reduction of \$308,002 in the Tax Incentive Grant (TIG). This reduction will continue for the next 3 years and has a direct impact on the Special Levy of approximately 0.62%.
- Cap on the General Support Grant (GSG) to offset Division payroll taxes remains unchanged and is based on December 31, 2019 payroll taxes.
- Limit any increases to the Special Requirement to two percent (2.0%).
- Enrollment growth and its impact on staffing, facilities, supply and equipment expenditures.

Further to the items above, the following will also impact this goal in the future:

- Provincial Funding
  - When estimated enrollment growth exceeds the provincial forecast
  - Changes in base, categorical and equalization funding
  - Grants
- Provincial Legislation
- Programs and Infrastructure
- # of Division Scolaire Franco-Manitobaine (D.S.F.M.) resident students
- Salary and benefit costs for employees
- Uncontrollable expenditures that increase higher than the inflation rate

## 5. Statement of compliance, partial compliance, or non-compliance with the following as evidence

I, Dr. Marc D. Casavant, Superintendent/CEO, am reporting compliance for this Board Goal.

The Board achieved its Board Governance goal with the \$107.6 million operating budget for 2020-2021. The final budget resulted in a 0.12% increase in the Special Requirement, a 1.20% increase in the Special Levy, a (1.88%) decrease in the mill rate and a 1.06% increase in school property taxes for an average single family residential property in 2020, which is 2.11% lower than the Board Governance Goal of 3.17%.

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Dr. Marc D. Casavant, Superintendent/CEO

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Date

## 6. Statement of Acceptance

The Board finds the monitoring report on Finance and Facilities Goal #1 – “Implement a multi-year budget strategy to plan for future sustainability and attempt to limit the school property tax impact on a typical home to the sum of inflationary pressures plus enrollment growth. Ability to achieve this goal is dependent upon provincial guidelines and funding support” to be acceptable, acceptable with recommendations, or not acceptable.

The Board will discuss this further and a motion will be forthcoming at a future meeting.



# BRANDON SCHOOL DIVISION

## Education and Community Relations Committee Minutes

Wednesday, April 15, 2020 – 1:00 p.m.

Boardroom, Administration Office

Present: P. Bartlette (Alternate), D. Kejick, (by phone), L. Letain (by phone)  
M. Casavant

Regrets: K. Fallis (Chair)

Guest: S. Bambridge, N. Warwaruk (by phone, exited at 1:18 p.m.)

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### 1. CALL TO ORDER

The Education and Community Relations Committee Meeting was called to order at 1:04 p.m. by Committee Acting Chairperson, Trustee Peter Bartlette.

### 2. APPROVAL OF AGENDA

The agenda was approved as circulated.

### 3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of the January 15, 2020 meeting were received as information.

### 4. COMMITTEE GOVERNANCE GOAL ITEMS

### 5. OTHER COMMITTEE GOVERNANCE MATTERS

#### A) Tipi Tour – Riverview School Update

Ms. Nicole Warwaruk, Principal, Riverview School, attended the meeting by phone. She provided an update on Riverview School's Reflections Legacy Tipi Tour Parent Information Night, which took place on February 11, 2020 from 6:00 p.m. to 7:00 p.m. in the school's library. This event was in support of, and to acknowledge, the Fall 2020 ceremony and tipi installation at Riverview School. 26 adults and 6 children attended the event.

Ms. Warwaruk shared feedback from some of those who attended the event, including parents, students, staff, Indigenous Committee members, Indigenous Elders, Trustees and community members. It was felt that this was a very successful parent/community event, where all attendees seemed to be engaged in the presentations and appreciated the messages shared.

Trustee Kejick asked for the ratio of Indigenous students at Riverview School. Ms. Warwaruk responded that 30% of the students are Indigenous, and last year the number was around 40% Indigenous students. She added that there is a high transiency rate at the school so numbers tend to fluctuate.

Dr. Marc Casavant, Superintendent/CEO, asked Ms. Warwaruk to remind the Committee of the Tipi's theme.

Ms. Warwaruk shared the following theme, which was a collaborate effort between the Indigenous Committee, teachers, and the Division's Indigenous Elders:

The plaque outside the tipi will highlight the importance of Oral Tradition and storytelling in Indigenous cultures.

Oral storytelling is a mode of teaching and learning that requires the learner to listen, visualize and imagine. Storytelling is a natural shared experience between the storyteller and the listener.

- ❖ The role of Oral Tradition in Indigenous society is to pass on knowledge, values, culture, and history.
- ❖ This tradition may include poems, prayers, speeches, spiritual teachings, songs, stories, and histories.

The placards inside the tipi will highlight the following elements of Oral Tradition: Storytelling

**HERITAGE:** Traditional knowledge is part of the past and the future.

**WISDOM:** Share your knowledge with others.

**RESPECT:** Respect the person sharing a story with you.

**LISTEN:**

- ❖ Listen with your mind: Ask questions.
- ❖ Listen with your mouth: Wait your turn to talk.
- ❖ Listen with your eyes: Look at the person who is talking.
- ❖ Listen with your ears: Listen to the person who is talking.
- ❖ Listen with your body: Sit quietly and keep your feet and hands still.

**COURAGE:** Have the courage to share a story with others.

The Committee agreed that it fully supports the Riverview School Tipi Proposal and Trustee Bartlette indicated the recommendation would be put forward to the full Board.

**B) Sub-Committee Reports – Received for Information**

- Brandon Community Drug and Alcohol Education Coalition – March 5, 2020
- Brandon Urban Aboriginal People's Council – NIL
- Friends of Education Fund – NIL
- Parent/Guardian/Division – February 26, 2020

**6. OPERATIONS INFORMATION**

**7. NEXT REGULAR MEETING: TBD**

The meeting adjourned at 1:20 p.m.

Respectfully submitted,

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K. Fallis (Chair)

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D. Kejick

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L. Letain

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P. Bartlette (Alternate)



# BRANDON SCHOOL DIVISION

## COMMUNITY DRUG AND ALCOHOL EDUCATION COALITION MEETING

**March 5, 2020 9:00 am to 10:30 am**

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**Present:**

Brandon Friendship Centre  
Brandon Police Service  
Brandon School Division

Child and Adolescent Treatment Centre  
Child and Family Services  
Department of Families  
Prairie Mountain Health

Randa Nadjiwon Cancade  
Chief Wayne Balcaen  
Elaine McFadzen  
Chad Cobbe  
Brad Twordik  
Jaime Lombaert  
Angela McGuire-Holder  
Chris Bromley  
Breanna Dick  
Mark Hewins  
Kimberley Toews

**Regrets:**

Addictions Foundation of Manitoba  
  
Assiniboine Community College  
Brandon Friendship Centre  
Brandon Ministerial Association  
Brandon School Division

Brandon University  
CFB Shilo  
City of Brandon  
Probation Services

Jamie Tompkins  
Corinne Hamilton  
Caley Strachan  
Gail Cullen  
Dwayne Dyck  
Bryce Ridgen  
Ken Seekings  
Trustee Peter Bartlette  
Trustee Lisa Letain  
Karen Doty-Sweetnam  
Elaine Desbiens  
Mayor Rick Chrest  
Liz Spence  
Ferlin Asham

### **Welcome and Agenda Review**

Mrs. McFadzen welcomed everyone to the meeting. Mrs. McFadzen thanked Richard Greer for his years of service to this Committee after receiving notification he will no longer be a member of the Committee.

Addition to agenda: Mrs. McFadzen and Mr. Bromley will speak to the Enhanced School Based Mental Health and Addictions Supports Initiative.

There were no changes or omissions to the October 24, 2019 meeting minutes.

### **Coordinator's Report (including Youth Revolution)**

Ms. McGuire-Holder's report is attached.

### **Partner Updates**

#### **Brandon Friendship Centre**

- Drop in Centre is very busy
- Stepping Out on Saturdays program has space for new participants – for children ages 5 to 12 with a diagnosis of FASD
- Hearing Voices training is being done with adults to learn about schizophrenia

#### **Brandon Police Service**

- Significant changes have been made for Parks and Recreation Department – more services will be provided to the Community
- Brandon School Division and Brandon Police Service have made their shared presentation to the Brandon School Division Trustees and the Brandon Police Board. This presentation shares information on Brandon School Division suspensions and Brandon Police Service statistics
- Community Mobilization continues to work with acute elevated risk families – a lot of cases involve youth or younger people
- Brandon Police Service, through Alice Potter, is running the Youth Cadet Program again this year. Criminal Property Forfeiture has supplied uniforms and funds for supplies as well. The program runs from late September/early October to the end of June
- School Resource Officers interact with over 9000 students on a regular basis
- Working with Prairie Mountain Health on the Acceptance Youth Task Force that talks about harm reduction
- John Howard Society – introduced a men's group partnering with Brandon Neighborhood Renewal Corporation, United Way and Brandon Area Foundation Corporation. The Men's Resource Centre teaches basic needs and help link men back with their families again
- May 29, 2020 – looking forward to the Youth Revolution year end event

## **Brandon School Division**

### **Crocus Plains Regional Secondary School**

- Have an onsite AFM counsellor four of five days of the week
- Continue to be proactive in activities to address concerns
- Vaping is significant. With vaping still being so new, we don't know the full effects that this may have on students in the future
- Mrs. McFadzen noted that in November Erin McDougall, Prairie Mountain Health, attended a principal's meeting to speak to the resources available to school around vaping
- In November a newsletter was received from Honorable Kelvin Goertzen, Minister of Education, regarding the use of e-cigarettes. This newsletter was shared with all families of students in grades 5 to 12
- Mrs. McFadzen responded to a Trustee Inquiry at the December 9, 2019 Board meeting regarding what steps are being taken to address the increasing issues of vaping, including information awareness, discipline, engagement with health providers, etc.
- Trustees forwarded a letter to the Ministry on their concerns around vaping
- Continue to appreciate the work that is done by the School Resource Officers

### **George Fitton School**

- George Fitton has received a three year Community Schools Grant. They are in the process of looking to hire someone who will work towards continuing to build positive relationships with families by doing projects such as a walking school bus to increase attendance

### **Kirkcaldy Heights School**

- Kirkcaldy Heights is working to educate students and families on the risks of vaping

## **Child and Adolescent Treatment Centre**

- Mr. Bromley noted that there has been a change in legislation that information can be shared to adult family members if someone is in serious risk from drug and alcohol use/abuse
- SPIN had their Headstrong Anti Stigma Summit last week. The presenter is someone who has been through mental illness. The students start by answering a series of questions, then listen to the guest speaker, and then go back and debrief to see if their opinions change after meeting someone with mental illness
- Youth Wellness Day went over well again this year
- This year CATC has had more acute and difficult cases – have been full on the unit for three months and referrals have been about twenty percent more than usual
- Metis CFS will have Mental Health and Addictions Counsellor Supports added in Dauphin. Instead of apprehension, this model will be used to help try to keep the children in the homes with proper supports
- Street Reach in Winnipeg is a website that people can receive drug alerts from

### **Child and Family Services**

- Alia is a trauma informed practice – based in the United States – shifting way of thinking of punitive measures on youth when they have addictions. Working on training workers and foster parents on treating these symptoms of trauma instead of treating the behaviours. Have two support workers working with youth suffering from trauma. Connecting youth with people who will forever be a constant person in their life for them
- Youth Engagement Program continues to run Teen Talk – opened up to youth on protection file as well
- Skills for Independent Living Course – program currently runs for children in care
- Looking to start a Youth Leadership Team

### **Department of Families**

- Lots of changes in staffing / management. Children's Disability Services program is now case streaming. They are managing some of the larger pieces and are not able to do as much one on one with clientele
- Changes are being made whereby parents who are separating will be able to go online to use a system to go through and write their own separation agreements and a lawyer wouldn't necessarily have to be involved
- For the Sake of the Children – mandatory parenting program – will be going online after March 31, 2020. Families will be able to do the program and print their own certificates

### **Prairie Mountain Health**

- Continue to work on the blood borne illness concerns – along with that comes harm reduction approaches to reduce the rate of transmission
- Have an outreach harm reduction bus now and some nursing staff that are being deployed to help community members and build relations to address the issues at hand
- Doing their best to respond to drug and alcohol issues in the community with the supports they have
- Manage the health promotions program – psychiatric nursing students worked on a stigma reduction program. Worked with Bear Clan and others who are providing support to those who are affected by substance use

### **Enhanced School Based Mental Health and Addictions Supports Initiative**

Mrs. McFadzen spoke to the Enhanced School Based Mental Health and Addictions Supports Initiative beginning in Brandon, Portage la Prairie and Steinbach, which is one of the initiatives the Manitoba government is investing \$4.4 million to enhance access to school-based mental health and addictions supports.

*As per the News Release from Manitoba Education: This three-year investment will enhance existing school-based clinical teams with psychiatric nurses and addiction support workers. In partnership with school divisions, the Manitoba Adolescent Treatment Centre, regional health authorities and the Addictions Foundation of Manitoba, teams will provide mental health services directly in schools and support students with moderate mental health and addictions needs.*

Brandon School Division, Addictions Foundation of Manitoba and Child and Adolescent Treatment Center Prairie Mountain Health are working on how they will work together to provide mental health and addiction supports to students in Brandon.

Meeting adjourned at 10:30 am.

**Next Meeting Date**

May 7, 2020

**Mission:** *Emphasis on the prevention of harm from the rise of drugs and alcohol through students' choice of positive lifestyles. Accomplished through education, life-style wellness activities, leadership opportunities together with community & school volunteerism*

**Theme:** \*Making The Difference in their schools and community  
\* 100 Random Acts of Kindness

\*\*\*\*\*

## **November - World Kindness Day (Nov. 13<sup>th</sup>)**

### **January- Mental Health Week/Bell Let's Talk**

Various Activities highlighting mental health & wellness

Hannah Leckie (YR Crocus High School) winner: EF Youth Ambassadors: Ottawa & Panama with other Canadian Changemakers

<https://landing.eftours.ca/youthleadchange-winners>



☺ Hannah's idea is to provide safe support for kids and teens who have someone close to them dealing with a mental illness.

### **February- Pink Day/ Bullying Awareness & Prevention Activities**

YR students presented to classes in their schools, created and presented skits, created interactive bulletin boards  
Highlighted kindness activities

King George YR team highlighted in Brandon Sun

### **Community Volunteering Connections**

Brandon Bear Clan  
Intergenerational Connections  
Christmas Cheer  
Samaritan House  
Helping Hands Soup Kitchen

### **Community-School Connections**

Coldest Night of the Year

Kindergarten Information Night

Chamber Luncheons- connecting with our business community – BU lunch with KG YR

Brandon University Psychiatric Nursing Practicum- Hot Chocolate Chats

### **Mental Health & Wellness Events (YR)**

World Kindness Day

Headstrong Anti Stigma Summit

Youth Wellness Day

We Day

### **Presentations**

COSL Presentation at SAGE (Winnipeg)

*Year End Ceremony/Celebration – May 29<sup>th</sup> (afternoon)*

*Youth Revolution: Creating cohesive, spiral support opportunities for students to enhance their protective factors against the use of drugs, alcohol and other risk-related behaviour. <https://www.bsd.ca/schools/youthrevolution>*



@YR\_in\_BrandonMB



@youthrevolution.bsd



# BRANDON SCHOOL DIVISION

## PARENT/GUARDIAN/DIVISION COMMITTEE

Wednesday, February 26, 2020 (7:00 – 9:00 pm)  
Division Office Board Room

### PRESENT:

#### Parent Council Reps:

Darlene Pelletier (Alexander), Pam Nowosad-Federowich (Maryland Park/Riverheights), Chris Hees (Green Acres), Leann McCannel (Waverly Park), Angela Hillman (Waverly Park)

Principal Rep: B. Miller (Maryland Park)

Trustees: P. Bartlette, K. Fallis, L. Letain, D. Kejick, L. Ross

Senior Admin: D. Labossiere, E. Jamora

## MINUTES

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### 1. Welcome and Agenda Review

The Parent/Guardian/Division Committee Meeting was called to order at 7:05 pm by Board Chair, Trustee Linda Ross. The agenda was approved as previously circulated.

### 2. School Reports

**Waverly Park School:** currently in the planning stages of development for an “outdoor classroom”. There are many ideas and discussions around what the space should have: an organic circle space, stone seating, trees, picnic area, walk way etc. Lastly, it was shared that Waverly Park’s lunch program was transferred to the school this year. It was a joint discussion and decision between the Parent Council and the School.

**Riverheights School:** continue fundraising initiatives to support the diverse learning needs of their students. Teachers will submit their wish lists and the Parent Council will decide which projects they can support. A family fun night was hosted with outdoor evening games, chips/drinks, raffle baskets, student awards and plenty of time to visit (parents/students/ RH staff). The focus of the event was to celebrate the Community at Riverheights.

*“Accepting the Challenge”*

**Maryland Park School:** the parent council has been active since January 23, 2020 with approximately 200 members. The current focus is writing their constitution. There are two additional subcommittees around the Lunch Program and the Playground. The lunch program, based on student needs, is estimating that approximately 200 students will need a lunch program. The Playground Committee is planning with a focus on the factors of possible expansion, accessibility, safety and inclusive play.

**Alexander School:** continues to focus on the final stages of their new playground. As Alexander school is outside the City of Brandon, they are not eligible for the cost sharing available to other schools. The Rural Municipality has stepped up to fill the void and have agreed to supply materials and assist with the installation. Support was also realized through a pair of Jets tickets, generously donated, for a fundraising raffle.

**Green Acres School:** continues to focus on the goals of their parent council's constitution, fundraising is not a primary focus. When the new gym was opened in 2017, the parent council's focus has been repurposing the old gym. It was shared, the local MLA is taking an interest and requesting information in this regard.

### 3. Other Items

- Manitoba Association of Parent Councils (MAPC) Conference – Feedback:
  - The information presented was broad and very general in nature
  - It was not useful for an established parent council
  - The financial aspect was not relevant
  - Communication was not organized and effective
  - Very Winnipeg focused
  - Good for conversations with other Parent Councils and resources were available
  - Contacts were made
  - Effective for conflict resolution

The Committee agreed funds could be more effective by funding programs / conferences / speakers specific to Brandon Parent Councils.

- Roles of the Board of Trustees:
  - Policy 4 – Role and Responsibilities of the Board.
  - *“The Brandon School Division Board of Trustees is elected by the people to be an advocate for the public school system by representing the interests, needs and aspirations of the public’s children. As a corporate entity the Board accepts its responsibility and accountability by speaking with one voice to provide:*
    - a) Trusteeship for the organization’s assets;*
    - b) Fiduciary responsibility; and*
    - c) Development of and accountability for policies that support and respect the child’s right to a quality education and assurance that these policies are adhered to by all staff.*

*The Board is committed to the principle that education is an investment and to that end acts on its authority to provide quality education for all students."*

- Universal Lunch Program – across the Division
  - The Division is obligated to provide lunch for bused students, only.
  - There are large disparities across the Division, in regards to the Lunch Programs.
  - Parent Councils would support and work with the Division to develop and sustain a universal lunch program.
- Universal School Supplies – across the Division
  - The Committee identified and discussed the positive attributes of students starting with the same set of supplies.



# Appendix 'B'

## e-bulletin

April 15, 2020

MANITOBA  
School Boards  
ASSOCIATION

191 Provencher Blvd. Winnipeg, MB R2H 0G4  
Phone: 204-233-1595 Toll Free: 1-800-262-8836

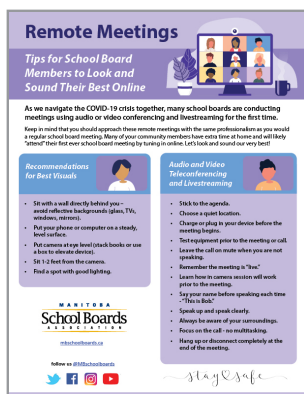
[www.mbschoolboards.ca](http://www.mbschoolboards.ca)

Follow us on Twitter [@MBSchoolBoards](https://twitter.com/MBSchoolBoards)

### NEW GOVERNANCE RESOURCES

In light of current restrictions on the size of group gatherings and physical distancing requirements, many school boards are now meeting via remote means. We have made some changes and additions to our website, to assist boards in this process, and to help ensure that members of the public can access easily both livestreams and records of school board meetings.

- We have added a new [page](#) where people can link directly to school board minutes posted on divisional websites, or to the divisional homepage where notices of upcoming meetings are generally posted. We have also included a series of maps indicating the location of Manitoba's 37 school divisions, for anyone uncertain about the school division in which they reside.
- We have produced a [tip sheet](#) for those participating in school board meetings via electronic means, to help them ensure that they look and sound their best, and that meetings are conducted in a professional manner.
- A new short [video](#) provides some tips on governing during a time of pandemic. It covers important topics such as setting priorities, being adaptable and flexible, ensuring communications are factual and clear, maintaining confidentiality, and adhering to legal requirements.
- HUB International has added COVID-19 [information](#) to the MSI site, as well as a more general COVID-19 [Resource Centre](#) which includes links to useful resources, such as webinars on nurturing a virtual culture and cyber-risks—protecting your remote business.



### REPORT SCHOOL VANDALISM

With fewer people in the vicinity of schools as a result of the indefinite suspension of in-class instruction, the possibility of acts of vandalism targeting those buildings is increased. For that reason, we have now activated our usual summer stop school vandalism program. To report suspicious activity on school grounds between the hours of 10:00 p.m. and 7:00 a.m., or to report an act of school vandalism in Winnipeg, call 204-231-4556. This program will continue into the summer, unless the public health order is suspended before then and schools return to normal operations.



### MARK DICKOF SCHOLARSHIP

The Mark Dickof Memorial Scholarship Award was established to recognize the important role of mental

health leadership and advocacy among youths aged 14 to 18 in Manitoba. Instituted by Winnipeg City Councillor Brian Mayes, in partnership with the Manitoba School Boards Association and the Canadian Mental Health Association (Manitoba Chapter), the award is presented annually to a student or team of students in the public education system in each of two general categories: urban (Winnipeg) and rural/northern. The winner in each category receives a \$250 prize.



Links to the application package, available in both English and French, can be found on our [awards page](#). Given the emergence of social distancing requirements related to COVID-19, this year's recipients will be invited to a virtual online presentation ceremony with Councillor Mayes, as well as representatives of the Manitoba School Boards Association and Canadian Mental Health Association (Manitoba Chapter).

### IN CASE YOU MISSED IT

As a result of the COVID-19 pandemic, and in accordance with recommendations from Alberta's Chief Medical Officer, the 2020 National Trustees Gathering on Indigenous Education and CSBA's 2020 Congress have been cancelled. These events were set to take place in Banff in early July.



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